

DATE: / /

# Pre-Start Inspection Checklist

## CONCRETE DELIVERY

(Based on the VicRoads Victorian Bus and Truck Drivers Handbook)

### Concrete Delivery Truck



MAKE:	
MODEL:	
SERIAL NUMBER:	
REGISTRATION:	

**If any item below is not ticked, the concrete must not be unloaded or emptied until the issue has been resolved.**

#### Documentation Checklist

1) Operator's manual	<input type="checkbox"/>
2) Logbook	<input type="checkbox"/>
3) Maintenance (refer to operator's manual for service intervals)	<input type="checkbox"/>
4) Risk assessment/Hazard checklist	<input type="checkbox"/>
5) Current Road Registration	<input type="checkbox"/>
6) Driver inducted into Concrete Company's SWMSs	<input type="checkbox"/>
7) Operator training/competency	<input type="checkbox"/>
8) Documented proof of 'cleaning/de-dagging' agitator for each truck (maximum 3-monthly cycle)	<input type="checkbox"/>
9) Driver has completed site-specific induction	<input type="checkbox"/>
10) Driver has Heavy Rigid Licence	<input type="checkbox"/>
11) Driver has Current Construction Industry Induction Card	<input type="checkbox"/>

#### Visual Inspection Checklist

1) Compliance/ID plates fitted to machine	<input type="checkbox"/>
2) Reverse beepers/warning signals working	<input type="checkbox"/>
3) Flashing lights working	<input type="checkbox"/>
4) Fire extinguisher fitted and fully operational	<input type="checkbox"/>
5) Tyres properly inflated and in good condition	<input type="checkbox"/>
6) All controls clearly labelled, marked and operating, including lights, horn, brakes etc	<input type="checkbox"/>
7) No sign of any fuel, oil or hydraulics leaks	<input type="checkbox"/>
8) Truck does not sag to one side (check for flat tyres, overloading or incorrect loading)	<input type="checkbox"/>
9) No cracks in windscreen	<input type="checkbox"/>
10) No cracks in lights	<input type="checkbox"/>

*continued overleaf*



**At completion of plant inspection, confirm that the operator has completed their daily pre-start checks and entered this in their logbook.**

# Concrete Delivery Truck

*continued*



- |  |                          |
|--|--------------------------|
| 11) Blinkers operational   | <input type="checkbox"/> |
| 12) Warning horn fully operational   | <input type="checkbox"/> |
| 13) Brake lights operational?  | <input type="checkbox"/> |
| 14) Wheels and rims undamaged (A bent or damaged rim might cause a tyre to lose pressure or come off the rim. Multi-piece rims are under high pressure, and can explode if damaged.)                                     | <input type="checkbox"/> |
| 15) No wheel-nuts missing (If some wheel-nuts are missing, the others have to take extra strain, and may fail. Also check for rust streaks around the wheel-nuts; this is a possible sign that wheel-nuts may be loose.) | <input type="checkbox"/> |
| 16) Tyres properly fitted, and tread neither damaged nor worn (Worn front tyres = potential loss of steering. )  | <input type="checkbox"/> |
| 17) Parking brake fully operational  | <input type="checkbox"/> |
| 18) Truck has fall protection for both climbing agitator ladder and standing on agitator platform  | <input type="checkbox"/> |
| 19) Driver wearing safety helmet   | <input type="checkbox"/> |
| 20) Driver wearing high vis-clothing/fluro safety vest   | <input type="checkbox"/> |
| 21) Driver wearing correct safety footwear   | <input type="checkbox"/> |

<b>SITE NAME:</b>	
<b>ADDRESS:</b>	

**NOTE** At completion of plant inspection, confirm that the operator has completed their daily pre-start checks and entered this in their logbook.